

Anchoring a consistent commitment to sustainability in the university's central fields of action and performance dimensions also means reflecting on our own organization, operations and campus development. Thus, standards for ecosocially and economically **sustainable procurement** have been and are being introduced.

The following measures have already significantly promoted this in a wide variety of areas:

- Ordering office supplies (supply contract "Lyreco"):
 - o Preferential display of environmentally friendly items in product searches
 - o Predominantly environmentally friendly product variants in the core range, especially paper (with blue angel)
 - o Increase of the minimum order value, so that as a result a more efficient ordering behavior of the customers can be observed. For orders BELOW the minimum value, the surcharge is set accordingly high.
 - o Delivery only on 3 days (previously 5) a week to relieve the delivery traffic to Cologne as well as the obligation to use low-emission vehicles (pollution-free with corresponding driving bans)
 - o Toner cartridges can be taken back for recycling
 - o Sustainable products also in the area of catering
- Provision contract "photocopying machines":
 - o Changeover to new technology with solid compact ink
 - o Less energy consumption, as no heating is required (for laser devices)
 - o Lower operating noise
 - o NO fine dust pollution, since no toner is used and the paper is not heated
 - o Use of certified papers
- Hygienic papers:
 - o Standard: high-quality recycled paper with corresponding certificates in all areas
 - o If plastic banderols are used around the folded towels, they are recyclable. Advantage of the banderols: The quantity per pallet can be increased due to "tighter" packing volume. This leads to more efficient use of truck capacity by logistics providers
- Cleaning agents and equipment:
 - o Analogous corresponding standards and certificates
 - o Wooden broom handles from sustainable forests
 - o Waste bags made of recycled material
- Supply contract work clothes and work shoes:
 - o Requirement of fair manufacturing methods and further certificates on material and origin.
 - o Pollutant-free leather (if processed)
- For other devices, machines and equipment:
 - o Energy efficiency (if possible or reasonable)
 - o Life cycle cost analysis (e.g. for printers incl. consumables)
 - o Ease of maintenance and repurchase options
- In the area of building MGMT, partial energy-saving contracting for more efficient operation of the buildings (lighting, ventilation/air conditioning, automated shutdowns when not in use)
- For external print jobs: Use of environmentally friendly papers and inks, surcharges CO²-neutral printing.