Application for a change of degree course for the winter semester for the summer semester For Non-EU/EEA citizens only Your student registration number Last name and birth name if applicable				
First name(s)				
Date of birth: Sex:				
	y/Nationalities: Name	e of country/countries		
Bastal address:				
Postal address: c/o (living with)				
Street, house number and floor, room or ap	artment number			
Post code City				
Post code City				
Phone number (with area code)	E-mai	<u> </u> 		
Information about your studies at the University of Cologne <u>until now</u> Degree				
Subject or subject combination	Semester for each sub-			
ject				
Information on the degree course requested				
1. Request 2. Request				
Degree Degree				
Subject or subject combination	Semester Subject or subject combination Sem			Semester
Date and student's signature				
Not to be completed by applicant!				
HZB-Art HZB-Datum HZB-Land	TestAS	TestAS-Wert Deutschzertifikat + Datum		

Foreign students not from the EU or EEA that possess a residence permit for studying at a university and wish to change their degree course:

Pursuant to Section 16.2.5 of the preliminary application notes further to the Residence Act, a **change of degree course** is only possible within the first 18 months after you took up university studies. The competent Foreigners Authority will only grant permission to change the degree course (or course of study) when the previous study performances are credited in such a way that the total duration of the university studies is not delayed by more than 18 months. This has to be verified by a confirmation provided by the university, in this case by the International Office.

Please contact the competent persons at the International Office if you plan to **change your degree course after the third semester** or if you are even required to do so.

Please submit the following documents:

- 1. signed copy of this application
- 2. copy of your passport / identity card
- 3. TestAS certificate relevant for the desired subject
- only when you change your degree course to an advanced semester with free admission: Verified transcript of previous studies and semester placement by the Examination Office (Certificate of Transferable Credits).

Note:

- If your university entrance qualification is subject-related, please check prior to application whether you may apply for the degree course desired within the framework of your subject restrictions. Please contact the International Office with this and all other questions that you may have.
- Please hand in your subject change application at the International Office, send it scanned to your administrator or send it by post to the following address:

University of Cologne International Office Team Zulassung Albertus-Magnus-Platz 50923 Cologne

- The following **deadlines** apply (Date of receipt):
 - 1. Change of degree course in the first semester:

For the summer semester: 15 January For the winter semester: 15 July

2. Changing to a new degree course with free admission, beginning in an advanced semester

For the summer semester: 15 March
For the winter semester: 15 September

- Availability Service Point / International Office:
 Monday Friday 10:00 a.m. 3:00 p.m. (by phone: 0221-470-7797).
 servicepoint@verw.uni-koeln.de
- Please send enquiries to the International Office using the following contact form: https://ukoeln.de/T61PT