

DIES

**Proposal Writing Courses
for Research Grants**

**PROGG
RAANT**

PRACTICAL-ORIENTED TRAINING FOR NEW RESEARCHERS IN

**COSTA RICA
2019**

SEMINAR 1

APRIL 08–12

E-LEARNING SECTION

APRIL – JULY

SEMINAR 2

NOVEMBER 04–08

DIES ProGRANT in Costa Rica: Practical-oriented Training for New Researchers

On behalf of the German Academic Exchange Service (DAAD) the DIES ProGRANT Coordination Centre at the University of Cologne and a local partner are organising the training course:*

“ProGRANT Proposal Writing for Research Grants: Practical-oriented Trainings for New Researchers”

Application Period: *October 29th - December 17th, 2018*

Seminar 1: *April 8th–12nd 2019, Costa Rica*

E-Learning Module: *April–July 2019*

Seminar 2: *November 4th– 8th 2019, Costa Rica*

Language: *Spanish & English*

Course Description

The course is part of the DIES (Dialogue on Innovative Higher Education Strategies) programme of the German Academic Exchange Service (DAAD) and the German Rectors' Conference (HRK). The aim of DIES ProGRANT is to train younger researchers and young PhD holders in developing a promising proposal for national or international research funding (every participant will have the opportunity to tailor their application to the funding institution of their choice). Researchers from all disciplines can apply for this course. Each group will consist of 30 participants from the region. DIES ProGRANT is also an effective tool for promoting international research and relationships.



*subject to budget availability

Learning Approach

Using a blended learning approach, DIES ProGRANT is structured in three sections:
Two on-site seminars (Seminar I and Seminar II) and a trainer guided E-Learning section.

1

SEMINAR 1

Train basic technical skills

2

E-LEARNING

Further develop research
proposal at home institution

3

SEMINAR 2

Complete proposal

Seminar 1 (April 9th–13rd 2019, Costa Rica)

Seminar I will provide basic knowledge and basic technical skills that are needed to design, write and budget a potentially successful proposal (e.g. to transform an abstract research idea into a proposal) on the basis of lectures, group work and exercises. Attendance and active participation from 9:00 am to 6:00 pm is required.

E-Learning Module Section (April–July 2019)

Primary objective of E-Learning section is to enable the participants to submit a 10 page draft of their proposal. During the E-Learning section the participants will work on their proposal (including creation of a work plan and a budget plan) at their home institution and further develop it under the guidance and online counselling of the trainer team. Eleven online chapters for self-study will be offered. Each chapter includes additional learning material and exercises. This content is specifically designed to help turn theoretical knowledge into practical skills that will help develop a successful proposal. Additionally, personalised online support will be offered to all participants. This includes a virtual classroom for meetings and discussing with coursemates and trainers. Participants should budget three hours per week in order to optimise use of the E-Learning module section (submission by July, 2019).

Seminar 2 (November 5th– 9th 2019, Costa Rica)

During the second seminar, the proposal drafts will be presented, discussed, evaluated and fine-tuned in a participative review process. The objective of this seminar is to engage in a collaborative feedback process between trainers and participants and ultimately develop a final draft. At the end of Seminar II, the research funding proposals should be ready for submission to research funding organisations. Attendance and active participation from 9:00 am to 6:00 pm is required.



Participant Profile

Potential participants are younger researchers and PhD-holders from Costa Rica, Guatemala, Belize, El Salvador, Honduras, Nicaragua, Panama, Dominican Republic and Cuba. Selection criteria are that participants:

- Must hold a doctoral degree or have equivalent research experience
- Have an affiliation to an academic institution in the above mentioned countries
- Possess excellent Spanish and English language skills, both written and spoken

Trainer Profile

The trainer teams consist of ProGRANT trainers and international experts. The ProGRANT trainers will share knowledge on important principles of grant writing that are independent of a certain disciplinary field and on fundamental structural elements that are required by most of the international funding organisations. International experts from Germany and the region will provide grant writing knowledge from the perspective of their scientific disciplines and from a regional perspective.

Partner Profiles

The University of Cologne: The University of Cologne (UoC) combines innovation with tradition in its research and teaching since its foundation in 1388, which establishes its academic excellence as one of the best-known German universities. In 2012 UoC was distinguished as German University of Excellence.

proWiss Consulting Services for Researchers: proWiss is a private research consulting firm supporting scientists and institutions of the higher education sector worldwide in raising external funds for research projects, capacity building and international cooperation. proWiss experts design and conduct training programs (workshops, e-learning courses) that are tailored to the specific needs of researchers, teaching staff and evaluators - with a special focus on regions in the Global South (Africa, Asia, Central and South America, and the Middle East).

Funding

The costs for this training course will be mainly covered by funds from the DAAD provided by the German Federal Ministry for Economic Cooperation and Development (BMZ). The following expenses will be covered:

- Course expenses (expert-honoraria, infrastructure, organization, material):
approx. 1.250 € p.P.
- Travel to and from the course venue up to a pre-defined maximum rate. Travel arrangements will be organised for you.
- Accommodation and meals during the two 5-day seminar modules in Costa Rica (according to DAAD regulations).

Expected co-funding: Participants and/or their home institutions are expected to cover local transportation in their home countries (for example: taxi to airport), visa costs (if applicable) and possible additional per diems for the stay in Costa Rica. Health insurance and other additional costs will be covered by participants and/or their home institutions. Bringing a personal laptop to Seminar I and II is not required but highly encouraged.

Application Requirements and Process

Applications can be submitted on our webpage at <http://proposalwriting.globalsouth.uni-koeln.de>

Following the link under “Information for Applicants” you will find the Online Application Form, which will be available beginning on **October 29th 2018**. Please fill out all fields and upload all other application requirements (as mentioned below) on that form.

Exposé

We request that you submit a 2-page exposé (approximately 5.000 characters) outlining your intended research project. This exposé should include the following sections and information:

- 1) Applicant name, disciplinary area of the proposal, and title of the project** (approximately 100 characters)
- 2) Introduction of scientific background:** Please introduce your research idea: Based on pertinent literature, please briefly demonstrate that there is a research gap and a need for this gap to be filled.
- 3) Aim of the project:** Please state the aim of your intended research.
- 4) Approach:** Briefly describe the procedure- e.g. the methods you are going to apply in order to achieve the aim of your project.
- 5) Relevance:** Briefly state the expected results, explain the relevance your project might have for scientific and, if applicable, non-scientific stakeholders.
In case you already know, please indicate the funding agency you want to apply to.

Academic CV

Please provide a brief 1-page resumé of your academic career.

Letter of Support

We ask that you submit a 1-page Letter of Support from the University you are affiliated with. Your home institution should provide information about your relationship to, and functions at the University, and express support in you participating in the DIES ProGRANT course. In case you have been selected for the course, please present another letter of support from your superiors, which will guarantee your full-time participation.

File Format

Please title all pdfs according to the following example:

“familyname_firstname_expose”

“familyname_firstname_CV”

IMPORTANT NOTICE: THE DEADLINE FOR APPLICATIONS IS DECEMBER 17TH 2018, 11:00 PM GERMAN TIME.

30 participants will be selected according to the quality of their exposé and also based on regional and institutional profiles. Applicants will be given a final decision by the beginning of February 2019.

Contact and Information

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International Office

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<http://proposalwriting.globalsouth.uni-koeln.de>

General Data Protection Regulation

<https://www.portal.uni-koeln.de/datenschutz.html?&L=1>

In the frame of this project, your personal data such as name, gender, date of birth, position and home university will be given to the following parties:

- a) Consulates and Embassies (for informational purposes)
- b) Hotels, partner universities and our travel agency (for logistical purposes)
- c) DAAD (for statistical purposes)

You can revoke your consent to the processing of personal data at any time. This does not affect the selection process or participation in ProGRANT.

