**Training Proposal**



**Part I – Project Team**

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| --- | --- | --- |
| Team Lead | First Name |  |
| Last Name |  |
| Gender |  |
| Date of Birth |  |
| Country of Residence |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| ProGRANT Course attended |  |
| ProGRANT Trainer Workshop attended |  |
| Experience in holding workshops and trainings: |  |

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| --- | --- | --- |
| Second Team Member | First Name |  |
| Last Name |  |
| Gender |  |
| Date of Birth |  |
| Country of Residence |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| DIES Alumnus |  |
| If yes, please specify which DIES Course you attended. Please also indicate the country and year. |  |
| * ProGRANT |  |
| * International Deans’ Course (IDC)-SEA/Africa |  |
| * International Deans’ Course (IDC)-Latin America |  |
| * Management of Internationalisation (MoI) |  |
| * UNILEAD |  |
| * ASEAN-QA |  |
| * TrainIQA Africa |  |
| * Others |  |
| Experience in holding workshops and trainings: |  |
| Your English language skills: Indicate your competency on a scale of 1 to 5 (1=basic; 5=excellent) | Writing  Speaking |

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| Third Team Member | First Name |  |
| Last Name |  |
| Gender |  |
| Date of Birth |  |
| Country of Residence |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| DIES Alumnus |  |
| If yes, please specify which DIES Course you attended. Please also indicate the country and year. |  |
| * ProGRANT |  |
| * International Deans’ Course (IDC)-SEA/Africa |  |
| * International Deans’ Course (IDC)-Latin America |  |
| * Management of Internationalisation (MoI) |  |
| * UNILEAD |  |
| * ASEAN-QA |  |
| * TrainIQA Africa |  |
| * Others |  |
| Experience in holding workshops and trainings: |  |
| Your English language skills: Indicate your competency on a scale of 1 to 5 (1=basic; 5=excellent) | Writing  Speaking |

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| Fourth Team Member | First Name |  |
| Last Name |  |
| Gender |  |
| Date of Birth |  |
| Country of Residence |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| DIES Alumnus |  |
| If yes, please specify which DIES Course you attended. Please also indicate the country and year. |  |
| * ProGRANT |  |
| * International Deans’ Course (IDC)-SEA/Africa |  |
| * International Deans’ Course (IDC)-Latin America |  |
| * Management of Internationalisation (MoI) |  |
| * UNILEAD |  |
| * ASEAN-QA |  |
| * TrainIQA Africa |  |
| * Others |  |
| Experience in holding workshops and trainings: |  |
| Your English language skills: Indicate your competency on a scale of 1 to 5 (1=basic; 5=excellent) | Writing  Speaking |

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| --- | --- | --- |
| Fifth Team Member | First Name |  |
| Last Name |  |
| Gender |  |
| Date of Birth |  |
| Country of Residence |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| DIES Alumnus |  |
| If yes, please specify which DIES Course you attended. Please also indicate the country and year. |  |
| * ProGRANT |  |
| * International Deans’ Course (IDC)-SEA/Africa |  |
| * International Deans’ Course (IDC)-Latin America |  |
| * Management of Internationalisation (MoI) |  |
| * UNILEAD |  |
| * ASEAN-QA |  |
| * TrainIQA Africa |  |
| * Others |  |
| Experience in holding workshops and trainings: |  |
| Your English language skills: Indicate your competency on a scale of 1 to 5 (1=basic; 5=excellent) | Writing  Speaking |

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| How did the project team form and why? How did the team members know each other? |
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**Part II – Training Proposal**

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| Title of the Training |  |
| Goals and Objectives |  |
| Expected Learning Outcomes |  |
| Target Group  (potential participants of the training; please be as specific as possible including a list of institutions, should it be for specific institutions only) |  |
| What is your motivation for offering the proposed training? | |
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| What is the concept of the training?  Please describe the topic of the training and the main didactical approach. | |
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| How do you plan on informing your target group about the training?  Please describe the means of dissemination of your training to the target group. | |
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| How does your target group apply for this training activity?  Please describe the planned application procedure. | |
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| How do you plan on selecting the participants?  Please describe the selection criteria in detail. Should you not select the participants on a competitive basis, please describe the procedure you plan to implement. Please note that each training activity should include at least 20 participants. | |
|  | |
| How do you plan on evaluating your training activity? | |
|  | |
| What is your sustainable development strategy regarding the training? Are there future plans to implement trainings without the ProGRANT Multiplication Training financial support? | |
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| If you would like to include any additional information, please use the space below. | |
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**Part III – Training Implementation**

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| Country of Implementation |  | |
| Language of Instruction |  | |
| Proposed Dates for Training Activities | Preferred Dates: Live Seminar I (virtual or on-site) |  |
| Preferred Dates: E-Learning |  |
| Preferred Dates: Live Seminar I (virtual or on-site) |  |
| Regional Experts | | |
| Please contact the experts beforehand and make sure that they are available on your proposed workshop dates. | | |
| Regional Expert I | First Name |  |
| Last Name |  |
| Gender |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| Regional Expert II | First Name |  |
| Last Name |  |
| Gender |  |
| Home Institution |  |
| Department |  |
| Function |  |
| Email Address |  |
| Please specify the reasons for choosing the experts. | | |
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| If you are planning to use resources of your institution, please specify. | | |
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| If you are planning to collaborate with other external partners/organizations, please specify. | | |
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